

# SHARE

STATE OF NEW MEXICO

DEPARTMENT OF FINANCE AND ADMINISTRATION

## Warrant/Voucher Information Sheet

1088

VENDOR #

DATE 06/05/2012

Payee

\$ 520.00



Fund / Agency

000 66500

Document Number

AP 00296279

B4R

COD3

B4RCOD3

State of New Mexico  
 Voucher Batch Report  
 BusinessUnit 66500 Department of Health  
 Vouchers with Final Agency Approval But Not Yet Reviewed/Approved By DFA/FCD  
 AsofDate 05/29/2012

Voucher Number	Vchr Line	VchrLineDescr	Distr Account	Account	Fund	VendorName	1099 WithHold	Accounting Period Year	Month	PurchaseOrder Invoice Number	Total Amount
00296279	1	IS Meals & Lodging	1	542200	Employee I/S Meals & L	06101	MCGRATH BR-001	2012	05	0000088556 McGrath, B. 5.14	520.00
Total For Voucher											520.00

**RECEIVED**

**MAY 29 2012**

**DFA**  
**FINANCIAL CONTROL**

FCD Audit Bureau  
*Bycoida*

AGENCY NAME New Mexico Department of Health

STATE OF NEW MEXICO  
ITEMIZED SCHEDULE  
OF TRAVEL EXPENSES

PAGE 2

DATE 5/14/12

AGENCY CODE 66500

VOUCHER NUMBER 00296279

NAME <b>Brad McGrath</b>	CAR LICENSE NUMBER <b>GS02222</b>	POST OF DUTY <b>Roswell</b>	PROPOSED (ADVANCE VOUCHER) <input type="checkbox"/>
SOCIAL SECURITY NUMBER <span style="background-color: black; color: black;">[REDACTED]</span>	MODEL <b>Ford</b>	RESIDENCE <b>Roswell</b>	ACTUAL (RECOUPMENT VOUCHER) <input checked="" type="checkbox"/>
NORMAL WORK DAY <b>8am</b> TO <b>5pm</b>	YEAR <b>2011</b>		

DATE	TIME SHOW AM OR PM		CHARACTER OF EXPENDITURES ENTER DESTINATION, NATURE, OF OFFICIAL BUSINESS, PARTY CONTACTED AND MISCELLANEOUS	ODOMETER READINGS		AMOUNTS			
	DEPARTURE	ARRIVAL		ENTER START AND FINISH	NO. OF MILES	MILEAGE	PER DIEM	MISCELLANEOUS	TOTALS
5/14/12	7:00am		Depart Roswell to las Cruces to attend meeting with Cabinet Secretary. Overnight				85.00	✓	85.00
5/15/12			Depart Las Cruces to Santa Fe to meet with Secretary and Facilities staff. Overnight				135.00	✓	135.00
5/16/12			Santa Fe rates apply* Overnight				135.00	✓	135.00
5/17/12			Santa Fe rates apply* Overnight				135.00	✓	135.00
5/18/12		7:00pm	Santa Fe rates apply Depart Santa Fe to Roswell partial day per diem-12.0 hrs				30.00	✓	30.00

PER DIEM IS BASED ON (CHECK ONE)

ACTUAL ☐

APPROVED RATES ☒

I certify that any payment sought on this voucher does not include reimbursement for alcoholic beverages; I further certify that no further payment will be sought for the travel/training covered by this voucher.

Employee Signature

Date

TOTALS

520.00

520.00

Advance Amount  
@ 80%

Adjusted  
Reimbursement

☒ Check here if this claim is in compliance with the Nonroutine Reassignment provisions of the DFA regulations Governing the PerDiem and Mileage Act.

I, **Brad McGrath**

do solemnly swear that the above claim for reimbursement is just and true in all respects and complies with the DFA Regulations Governing the Per Diem and Mileage Act.

PAYEE SIGN HERE

☒

*[Signature]* 5/14/12

MAY 24 '12 AM 10:14

[Summary](#) | [Invoice Information](#) | **Payments** | [Voucher Attributes](#) | [Error Summary](#)

Business Unit: 66500

Voucher ID: 00296279

Voucher Style: Regular

Invoice Number: McGrath, B. 5.14-5.18.12

Invoice Date: 05/23/2012

Total: 520.00

Vendor: MCGRATH, BRADLEY K  
OFFICE OF FACILITIES MANAGEMENT  
SANTA FE, NM 87502

\*Pay Terms:

**Saved**

## Payment Information

Find | View All First 1 of 1 Last

Scheduled Payment: 1

\*Remit to:

Location:

\*Address:

MCGRATH, BRADLEY K  
OFFICE OF FACILITIES MANAGEMENT  
1190 S ST FRANCIS DR SUITE N-3059  
SANTA FE, NM 87502

Gross Amount:

520.00 USD

Discount:

0.00 USD ☐ Discount Denied

Late Charge

Scheduled Due:

05/23/2012

Net Due:

05/23/2012

Discount Due:

Accounting Date:

## Payment Method

\*Bank:

WFB10

\*Account:

B

\*Method:

CHK

Check

Pay Group:

\*Handling:

RE

\*Netting:

N

Message:

Message will appear on remittance advice.

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**Summary** | **Invoice Information** | **Payments** | **Voucher Attributes** | **Error Summary**

**Business Unit:** 66500 **Invoice Number:** McGrath, B. 5.14-5.18.12  
**Voucher ID:** 00296279 **Invoice Date:** 05/23/2012  
**Voucher Style:** Regular **Total:** 520.00

**Voucher Processing**

☒ **Post Voucher** ☐ **Close Voucher**  
☒ **Revalue Voucher** ☐ **Delete Voucher**

**Saved****Accounting Instructions**

**\*Accounting Template:** STANDARD  **Account At:** Gross 

**Match Action**

**\*Status:** Ready   
☐ **Pay UnMatched Voucher**


**Transaction Currency**

**\*Source:** Tables  **\*Currency:** USD  **Rate Type:** CRRNT  **Exchange Rate:** 1.00000000

**Voucher Approval**

**\*Approval:** Specify at this Level  **Business Process:** PROCESS\_VOUCHERS   
**Approval Rule Set:** Payment Approval Rule Set 1 


**Self Billing Invoice**

**\*SBI Num Option:** Group Vouchers (Auto-Nur  **SBI Number:**

**Prepayment**

**Prepayment Reference:**  ☒ **Automatically Apply Prepayment** ☐ **Postpone Withholding**

**Letter of Credit**

**Letter of Credit ID:**   

**Tax Group**